

Minutes of a meeting of Queenstown Airport Liaison Committee held at Queenstown Airport on 25 November 2013.

Present	Jane Taylor (Chair), Scott Paterson (Queenstown Airport Corporation CEO), Mark Harrington (QAC GM Operations), Dave Matthews (General Aviation), Clayton Lightfoot (Airways), Scott Freeman, Greg Miller, Steve Mclsaac (community representatives), Nathan Keenan (Queenstown Lakes District Council), Bob Fletcher (Air New Zealand) Kelly Miller (Noise Administrator and Queenstown Airport Liaison Committee Secretary)
In Attendance	Chris Day (Marshall Day Acoustics), John Kyle (Mitchell Partnerships Limited)
Apologies	None

The meeting commenced at 6.05pm.

1. Welcome:

The Chair welcomed participants to the meeting and thanked everyone for agreeing to be part of the Committee. Scott Paterson echoed the Chair's welcome and outlined that the first meeting would be an educational overview of noise and PC35.

2. Round table introductions:

At the request of the Chair, all members introduced themselves, outlined their background and explained how their experience would be beneficial for the Committee.

3. Presentation on Noise:

Chris Day, Marshall Day Acoustics, provided a background on the science of noise and how it is measured; what the Airport has done to monitor noise; the purpose of the Aircraft Noise Contours; and NZ Standards regarding Airport Noise Management and land use planning.

4. Presentation on PC35 and the Noise Management Plan:

John Kyle, Mitchell Partnerships Limited, presented slides on Plan Change 35: outlining the Noise Management Plan (NMP), the effect the Lot 6 decision will have on PC35; Building Code requirements for residential properties within noise boundaries, and the noise mitigation programme.

5. Role of the Committee:

The roles and responsibility of the Committee were outlined by the Chair. This included:

- adopting the NMP, and be responsible for the development and implementation of the NMP and any subsequent amendments (timed for the first meeting in 2014);
- establishing and articulate a clear process for monitoring and reporting of noise levels at Queenstown Airport;
- overseeing the process of dealing with noise complaints ;
- overseeing QAC's mitigation of residents affected by noise;
- carrying out any other actions set out in the QLDC workplan (to be provided at the February Meeting) and to ensure these are tracked.

6. Future Committee Meetings for 2014:

Committee meetings will be held at the QAC Boardroom in the evenings at 6pm.

Next meeting:

- Tuesday 4 February 2014 at 6pm

Future meetings:

- June 2014, and September 2014 meetings will be agreed as appropriate
- A November/December 2014 meeting if needed.

7. Follow up Actions:

- Chris Day is to provide the following for the next Committee meeting in February:
 - Propose monitoring locations for next year's noise monitoring programme.
 - Prepare a discussion paper on the INM version to be used for the AANC compliance.
 - Produce a detailed set of 2037 Ldn contours in 1dB increments.
 - Determine the change in noise level from 2013 to 2037 at:
 - 1) the ANB
 - 2) Kawarau Road.
- A position paper from QAC in relation to the Noise Management Plan and related matters to be provided to the Committee for February 2014.
- An updated Workplan to be provided to the Committee prior to the February meeting.
- QAC to draft a Communications Plan for discussion at the Feb 2014 Committee meeting.

8. General Business:

None.

The meeting concluded at 8:22pm.

Authorised as a true and correct record of proceedings.



Jane Taylor
Chair

Date: *20 February 2014*